



# Central Bucks West Football

## *Parent Club PARENT Meeting Minutes*

*August 7<sup>th</sup>, 2017*

Start: 6:10 PM

Adjourned: 6:46 PM

1. **BOARD MEMBERS PRESENT**

- 1) Tim Bartle, *Treasurer*
- 2) Laurie Crecca, *Co-Chair and Senior Rep.*
- 3) Dawn Daugherty, *Sophomore Rep*
- 4) Eileen Kulikowski *Freshman Rep*
- 5) Kim Greco, *Freshman Rep*
- 6) Deborah Parker, *Junior Rep*
- 7) Kathleen Taylor, *Co-Chair and Senior Rep*
- 8) Jocelyn Tumolo, *Sophomore Rep*
- 9) Lily Yazno-Bartle, *Secretary*

2. **COACH CATHERS**: Coach welcomed the parents to the meeting.

- a. *Heath Acclimation*: Main thing for now as we progress through the month of August is the heat acclimation for Varsity and JV players. Coach went through the requirements and the importance of participation in this process. Heat acclimation started today and it is MANDATORY. Each player MUST be at least at 3 consecutive days of heat acclimation per the PIAA rules. There's some strict guidelines on what the players need to accomplish during those heat acclimation days. Although there's a minimum of 3 days, Coach encourages all the players to participate during all 5 days to get them ready for the hot season. Players should pack lunch, healthy snacks and equipment needed for the heat acclimation. Players are being weighed before and after heat acclimation to make sure they are hydrating.
- b. *Contact Practices*: Contact practices will start on Monday, August 14<sup>th</sup>, 2017. The schedule is posted on-line. Will start at 7:30 a.m.
- c. *Picture Day*. Picture Day for Sophomores through Seniors will be Friday, August 18<sup>th</sup>, 2017 at 7:30 a.m. at the War Memorial Field. Players should arrive early to be ready for the pictures. Will have a water ice bowl with some of our younger players followed by a scrimmage at Council Rock North. As the date approaches, Coach will be communicating the bus departure times.
- d. *Girdles*: For camp, players need their own girdles. If they do not have one, they need to communicate that to Coach because he has some, but it is a personal item that should be purchased.
- e. *Regular Schedule*: Will start the week of the August 21<sup>st</sup>, 2017 at 2pm. Camp-type of schedule. Practice will run 2pm to 6pm Monday through Thursday that

week with our first game against Hatboro-Horsham at Hatboro-Horsham on Friday, August 25<sup>th</sup>, 2017.

f. *Freshman Schedule:*

- 1) Monday, Wednesday and Thursday this week.
- 2) Equipment distribution will start on Monday, 14<sup>th</sup>, 2017. Lifting will be 5pm to 6:30pm. The Freshman players will get their shoulder pads, helmets, practice jerseys, practice pants, and all their pads. Players will need to get their own personal girdle and mouth guard. Coach said we do have some mouth guards available, but encouraged the players to buy their own.
- 3) Freshman heat acclimation starts the following week on August 21<sup>st</sup>, 2017. Same rules apply to Freshman for heat acclimation. All paperwork must be completed, they must be registered on family I.D. and must have completed their impact testing in order to be approved to practice. There was impact testing today and another one tomorrow for those players who have not taken the impact testing.
- 4) Freshman Picture Day is on August 25<sup>th</sup>, 2017

3. **KICK IT FOR CANCER:** Clarke Bittner addressed the parents.

- a. Coach thanked parents for their support after the death of his father and shared his personal family story.
- b. Clarke spoke about the Kick-it For Cancer.
- c. Parents can donate or pledge money on line for a kick that Clarke makes
- d. Last year, he raised \$1,800 for cancer.
- e. Clarke encouraged parents to donate this year again.

4. **PARENT BOARD REPORT:** Kathleen Taylor addressed the parents.

- a. **Grateful for the Help:** Kathleen started with words of gratitude for all those parents who have stepped up and helped us out tremendously:
  - 1) **Martin McGowan.** Thank you for helping with the yard signs.
  - 2) **Lisa Ojert and Rebecca Shields.** Thank you for helping out with Youth Camp in June. The 80 participants this year exceeded our expectations and we received positive feedback. Laurie also explained that the Parent Club is not allowed to pay Coaches directly and all the proceeds from this CBW Youth Camp contribute to coaches' salaries as per district standards. Therefore, parent support in the Youth Camp moving forward is important to continue to subsidize the Coaches' salaries.

- b. **Spirit Wear:** Kathleen told parents about the sale during the meeting. Announced the opening of the on-line store which some folks were able to take advantage of for some summer apparel, like tank tops and sweatshirt gear. Thank you to Jocelyn for heading that off. Because of the cycle and the way it works with our vendor, we will only be able to offer the on-line store two more times this season. By the end of next week, the on-line store will be open again for a limited period of time for the Fall Spirit gear for those items that are not available on game night or during Spirit Wear sales. Later in the season, the on-line store will re-open with winter gear and anyone who wants to stock up for the holidays. Thank you to Jocelyn also for headed off the parent jerseys this year. New Spirit Wear items include: bucket hats, baseball hats and visors.
- c. **Golf Outing:**
- 1) This event is our big fundraiser, next to the Gold Cards. It is the flagship fundraiser to support our players which we are about to kick-off in a couple of weeks. We have been hosting this event for the past 30 years and this year it was in honor of Coach Pettine.
  - 2) Thanks to Carlene McCool, Judy Antonucci and Rebecca Shields for their incredible efforts with this event.
  - 3) Because these ladies are done this year, the Club is looking for strong parents to take on this project to coordinate this effort. Kathleen asked parents to consider volunteering for this post.
- d. **Game Program:** Thank you to Beth McKenna and Nancy Cuzzo for putting all this together. Kathleen asked that parents take a look at all the businesses that partner with the football team and encouraged parents to give them their patronage. Kathleen encouraged parents to take a look at all the ads in the program which showcase the 30 seniors graduating this year.
- e. **Expectations Moving Forward:**
- 1) E-mails will continue to keep you informed, but will try to keep them to a minimum.
  - 2) We need volunteers for things that we need to execute for the rest of the season. Kathleen told parents that Sign-up sheets were with the apparel being sold after the meeting. Laurie encouraged parents to take advantage of these volunteer opportunities to meet other parents and create a memorable season for the players. Kathleen discussed the need for the following volunteers:

- i. *Sale of Spirit Wear:* Parents to help sell Spirit Wear during the games. This is an hour commitment that start before the game and ends after half-time, so it is not a long commitment of time.
  - ii. *Senior Night volunteers.* Big capstone event for all Seniors. Looking for volunteers to help orchestrate that night. To help players and parents lined up that night.
  - iii. *Banquet* is on December 9<sup>th</sup>, 2017 for JV and Varsity. Freshman have a separate banquet. Also need volunteers for this great end to the season and capstone event for all the players. We need as many volunteers as we can get to help out with picking up decorations, set up, decorate and clean up.
  - iv. *Food during the Season:* We feed our players for safety reasons and to keep them on-site during game season. Also gives them a chance to come together as a team for comradery and come together as a team. Helps create a great team culture and keeps the players well-fed during the season.
  - v. *Pregame Meals:* Kathleen asked parents to let Dawn know of any food allergies. The Club uses Nat's Pizza to supply the food for these meals. Dawn's contact information is on the website. By the end of the week, we expect to have the menus posted before the game to let you know what the food will be. Kathleen asked parents to let Dawn know ahead of time of any food allergies to make the necessary adjustments.
  - vi. *Senior-Hosted Dinners:* Looking for a volunteer to coordinate the Senior-Hosted Dinners for next season. Let the Club know if you are interested so you can co-chair. Interested volunteers have the opportunity to personally observe what's involved and get training from this year's coordinator.
  - vii. *Secretary:* The Club is also looking for a Secretary for next season. Let the Club know if you are interested in this post.
- f. **SENIOR-HOSTED DINNERS:** Carlene said she, Lee Moylan and Judy Antonucci are heading up the Senior Hosted Dinners. For JV and Varsity, the night before every game, there will be a dinner. Parents will get an e-mail the Sunday before the dinner to let you know who is hosting along with the co-host and the address. Parents were asked to please RSVP through E-vite so the host(s) can plan accordingly. If you forget to RSVP on the day of the dinner, parents should let the host(s) know because a lot of work goes into planning these meals and the players really enjoy spending time with each other.

- i. *For Senior Players.* You should have received a Sign-Up Genius to sign-up to host or co-host one of the Senior-Hosted Dinners. The host has the location, but we want every senior to be involved so we are asking every senior to pick one dinner to co-host. Parents should do this soon to identify all the hosts and co-hosts on the schedule which will be posted once we have all the co-hosts. At this time, we have all the hosts identified and are still looking for co-hosts to sign-up on the Sign-Up Genius. The Club provides all the paper products, tables and chairs. Parents also have the option of having the dinner at the CB West Cafeteria which is reserved on every scheduled dinner night in case of rain.

5. *\*\*\*(Financial Overview, Tim Bartle, Treasurer  
Due to an oversight during this Parent Meeting, this item was not discussed. To rectify this oversight, the Treasurer's report in the form of a financial overview is attached, which reflects all the information that would have been covered at the meeting.)*

Prepared by

*Lily Yazno-Bartle*

Lily Yazno-Bartle  
Secretary



# Central Bucks West Football

## *Parent Club Financial Update August 7, 2017*

### **Financial Update for August 2017**

prepared by  
Tim Bartle, Treasurer

A. Current Account Balance: \$40,000.00

### B. BUDGET

1. The draft 2017 budget maintains spending at 2016 levels with total expenses expected at almost \$99,000. Big ticket items in the budget include. \$18,000 for team meals and \$21,000 for banquets, awards, gifts and scholarships.
2. The projected revenue is somewhat conservative with expected total revenue of \$82,500, \$5,000 less than actual revenue last year. The lower amount results from elimination of the Driven to Give fundraiser due to complications in running this fundraiser last year.
3. The club should end the year with a small reserve under \$2,000.
4. The club's 2 major fundraisers: Gold Card Sales and the Golf Outing, together netted about \$5,000 less than last year, but only \$500 less than budgeted.
5. Given the small reserve and actual income to date, expenditures will have to be monitored closely to prevent a shortfall.